

COLLABORATION AGREEMENT
PARTNERSHIP
FOR THE DEVELOPMENT OF A EUROPEAN MOBILITY PROJECT

The agreement is between:

The partner organisation named below:

Espamob Spain S.L

Represented by: Mr. Léonard BARBIEUX, Director
Address: Carrer de Doctor Trueta 183
08005 Barcelona - SPAIN
VAT: ES66763855

And the sending organisation named below:

Súkromná škola umeleckého priemyslu

Represented by: Mr. Václav Dostálek, Director
Háľkova 2968/22
010 01 Žilina
Slovakia

This partnership agreement contains the following elements of collaboration between the organisations named above:

- Preamble
- Article 1: Purpose of the agreement
- Article 2: Duration of the agreement
- Article 3: Project monitoring
- Article 4: Invoicing and payment deadline
- Article 5: Cancellation policy
- Article 6 – Conditions of validity of the agreement
- Article 7: Termination of the agreement
- Article 8: Modifications or additions to the agreement
- Article 9: Jurisdiction clause

It is agreed as follows:

Article 1 – Purpose of the agreement

The purpose of the agreement is to define the terms and conditions of the specific collaboration of the parties with regard to the following points:

I. Description of the group

The expected number of participants is **15** students and **2** tutors.

The mobility will take place from 24/10/2026 - 13/11/2026

The sending organization ensures that students benefit from **their health and accident insurance** and that they also have repatriation insurance (which can be provided by their school) and their learning agreements.

The sending organization will be responsible for providing this information to **Espamob Spain S.L** at least one month before the start of the internship.

II. Organisation of the internship placement

a. Description and distribution of students

The internship placements will be based in Barcelona, Spain.

*The **fifteen (15)** participants, aged 16 or over, are enrolled in a vocational programme in multimedia.*

v. Obligations of the parties

The sending organization will make sure that all the participants dispose of:

- *their health and work accident insurance ;*
- *their repatriation insurance;*
- *their civil liability insurance;*
- *their identity card;*
- *a travel authorization (AST) signed by the legal guardians for each unaccompanied minor.*

*The admission to the programme is strictly reserved for candidates **aged 16 and over**, in accordance with Spanish legislation.*

b. Internship placement tasks offered within host companies

The internship will take place in Barcelona, where students will be able to learn the techniques of photographic design, graphic design, graphic art.

III. Logistic organization of the mobility

a. Description of the services

- Accommodation

15 students will be staying in **shared rooms with breakfast** during the whole mobility.

2 tutors will be staying in **individual rooms with breakfast** throughout the mobility, the teachers will be staying during different times: Václav Dostálek - 24. 10. 2026 - 02. 11. 2026, Peter Majer - 02. 11. 2026 - 13. 11. 2026. They will exchange places on the 02. 11. 2026.

The students are required to accept the conditions at the place of the accommodation. Espamob Spain S.L does not take responsibility for the participants of the mobility for not following the rules of the accommodation place and resulting from its consequences.

- Transport

The group of 16 participants will be provided with a private airport transfer from and to the airport El Prat to and from the place of accommodation, on their first and last day of the internship.

The group of 17 participants will be provided with a public transport card with unlimited trips to metro, bus and tram.

b. Group supervision and management during the mobility

- Espamob Spain S.L commits to intervene with the participant and to inform the **Súkromná Škola umeleckého priemyslu** in case of medical problems, in case of an accident or a problem related to the internship.
- Throughout the internship period, Espamob Spain S.L acts as an intermediate between host companies, the participants and **Súkromná Škola umeleckého priemyslu** in case of a problem related to the internship, Espamob Spain S.L commits to act and manage eventual issues between the participant and the host company. If the situation demands it, Espamob Spain S.L is willing to offer an alternative solution of internship for the participant.
- A problem related to the internship means a situation in which the tasks given to the participant and/or the conditions (accommodation and meal) are not matching with what is written in the learning agreement.
- For any questions about the mobility, the sending organization can contact Espamob Spain S.L from Monday to Friday from 9h to 18h. Outside these hours, the **tutors** will be the reference person to contact for any questions. In serious and urgent situations or any exceptional cases, the Espamob Spain S.L coordinator can be reached outside of these office hours.
- Espamob Spain S.L is not compelled to offer an alternative solution of internship to the participants for any situations not belonging to the frame above: it means situations in which the participant committed a serious breach or a mistake emanating from bad behaviour. In this case, Espamob Spain S.L can't be held responsible and any refund can be required from the sending organization.
- Espamob Spain S.L can't be held responsible in case of loss, theft, material damage, injury or death occurring during the mobility.
- No disruption of mobility can engage the responsibility of Espamob Spain S.L in case of delay, cancellation, strike, force majeure or any event beyond the control of Espamob Spain S.L . No refund can be required.

c. Arrival Assistance

- **Airport Reception Hours**

The welcome service at the airport is provided between **8:00 a.m. and 9:00 p.m.**

Between **9:00 p.m. and 11:00 p.m.**, the welcome meeting may be provided subject to availability and will incur a prior **additional fee of €250.**

Host Family Accommodation

No welcoming service will be provided after **10:30 p.m.**

Late Arrival

In the event of a late arrival, the welcome meeting may be postponed until the first day of the internship.

Airport Reception Conditions

- Groups of at least 10 participants

Airport reception is reserved for groups of at **least 10 participants** (excluding accompanying persons) or for groups that have booked a **private round-trip transfer** through Espamob.

- Groups of fewer than 10 participants

For groups of **fewer than 10 participants without a private transfer**, reception will take place in the city centre (depending on the arrival point). Airport reception may nevertheless be arranged upon prior request, subject to an **additional flat fee of €250.**

IV. Working schedule

The internship conditions will be detailed in the learning agreement.

v. Obligations of the parties

The sending organization will make sure that all the participants dispose of:

- their health and work accident insurance ;
- their repatriation insurance;
- their civil liability insurance;
- their identity card/passport;
- an authorization to leave the territory, signed by the legal representatives for minors traveling alone. The

sending organization must provide Espamob Spain S.L with a copy of each of these documents for each participant.

The sending organization is responsible for the validity of the official documents of the participants (ID, Passport, and VISA). After signing the contract, no refund is possible if the documents are not valid. The same applies if the authorities concerned refuse to issue these documents, no refund will be made.

The sending organization makes sure to provide Espamob Spain S.L with the following information within two months maximum before the start of the mobility:

- List of the participants with the levels of languages in English and Spanish;
- CV of each participant;
- List of the allergies, of food-related allergies and dietary restrictions;

- Inform Espamob Spain S.L. in case one or several participants have a disability or any specific learning needs.

During the mobility Espamob Spain S.L. will be managing all the administrative documentation concerning this project, for example (the documentation can vary depending on the group):

- The learning agreement for each participant with a copy for the local host companies in English, where the local host company stands as a receiving organisations;
- A copy of the insurance of the participants;
- Europass and certificates of attendance.

Article 2 – Duration of the agreement

This agreement takes effect from the moment of signing by the parties until the completion of the internship mobility organized within the framework of the ERASMUS + program and the fulfilment of the obligations linked to it.

Article 3 – Project monitoring

The signatories agree to create a working group in which each body will be represented in order to implement the actions which are the subject of this agreement.

The working group consists of:

- For Súkromná škola umeleckého priemyslu : Ms. Peter Majer
- For Espamob Spain S.L. : Ms. Michaela Vilaskova

Article 4 – Invoicing and payment deadline

Súkromná škola umeleckého priemyslu agrees to pay the sum of 23.257,00 € VAT included, under the following conditions:

- Payment of 15.000,00 € of the mobility costs to Espamob Spain S.L. of this collaboration contract on the day of signing the contract 30/07/2026 based on the receipt of the invoice corresponding to the contracted services.
- Payment of 8.257,00 € of the mobility costs to Espamob Spain S.L. of this collaboration contract before 25/09/2026 based on the receipt of the invoice corresponding to the contracted services.

Article 5 – Cancellation policy

Cancellation by the Sending Organisations

Reimbursement of expenses following cancellation by one or more participants

- 100% of costs incurred will be reimbursed more than 60 days before the start of the mobility program. Reimbursement will be made on the basis of a maximum cancellation of 50% of the number of participants initially scheduled in the present contract.
- 100% of expenses incurred will be reimbursed more than 45 days before the start of the mobility program. Reimbursement will be made on the basis of a maximum cancellation of 20% of the number of participants initially scheduled in the present contract.
- Cancellations made less than 45 days before arrival will not be reimbursed, unless cancellation is due to absolute

necessity*.

***Cancellation due to absolute necessity.**

In the event of cancellation due to absolute necessity: The partner organizations undertake to postpone the mobility program without charging additional fees for accommodation, meals and cultural activities.

- In the event of cancellation due to absolute necessity: The partner organizations undertake to postpone the mobility without charging any additional costs for placement fees, in the form of a credit note.

The Parties will be released from their respective obligations in the event of force majeure, defined as an external, unforeseeable and irresistible event beyond the control of the Parties, such as a catastrophic natural event (earthquake, flood, storm), an act of war, an act of terrorism, a blockade, an embargo, a general strike, a pandemic, or

any other similar circumstance making performance of the contract impossible or excessively onerous.

To be considered as absolute necessity, the event must be duly recorded by the competent authorities and be unforeseeable and irresistible.

However, the fact that the sending organization is eligible for compelling reasons authorized by the competent authorities shall not be considered as force majeure, insofar as such eligibility does not objectively render performance

of the contract impossible.

5

I. Liability

Espamob Spain S.L cannot be held responsible for loss, theft, material damage, injury or death which occurs during mobility. Partners are independent organisations, not agents or employees from Espamob Spain S.L .

The partners of Espamob Spain S.L will be entitled to stop any activity, transport or accommodation in case of dangerous, violent or inappropriate behaviour of the participants. In this case, no refund can be made and Espamob Spain S.L cannot be held responsible.

Article 6 – Conditions of validity of the agreement

This agreement and the obligations of the contracting parties are subject to the acceptance of the application file and the granting of funds from the sending organization to the European Agency in charge of coordinating mobility programs.

Article 7 – Termination of the contract

The collaboration contract may be terminated in the event of a breach by one of the contracting parties of one of the obligations arising from this collaboration contract, and regardless of the consequences provided for by the law applicable to it; this collaboration contract can then be terminated or automatically terminated by one of the contracting parties, without being necessary to proceed to any other legal formality, after a formal notice notified to the other party by registered letter not followed of execution within a month.

Article 8 – Modifications or additions to the agreement

Amendments to this agreement may only be made by means of an amendment signed for each of the parties by the signatories to this agreement.

Article 9 – Jurisdiction clause

In the absence of an amicable agreement, the Administrative Court of Barcelona is solely competent to rule on any

dispute concerning this agreement and arising between the contracting parties.
The law applicable to this agreement is Spanish law.

Article 10 – Applicable VAT – DIRECTIVE 2016/112/CE Art 25 – Relating to the common VAT system

During intra-European transactions linked to the provision of services between professionals, all buyers must have an intra-Community operator number so that VAT does not appear on the invoice. Therefore, any intra-community transaction taking place without an intra-community VAT number will have to pay the VAT of the seller's country.

Taxable person - Not liable

An intra-Community VAT number is not automatically assigned to a non-liable taxable person.

However, if a non-liable taxable person supplies or buys **services** from professionals located in the EU, the person has the obligation to request an intra-Community VAT number to the tax administrations concerned. If so, the person still benefits from the VAT-based deductible.

Taxable person - Liable

An intra-Community VAT number is automatically assigned by the tax administrations. The operations concerned are deliveries of goods and services subject to payment.

Article 11 – Annexes

The following documents are to be included in the partnership agreement

- Project budget: page 8

Issued 17/07/2026

**“Súkromná škola umeleckého
priemyslu ”**
Václav Dostálek, Director

“Espamob Spain S.L ”
Léonard Barbieux
Director

Signature:

Signature:

PROJECT BUDGET Súkromná škola umeleckého priemyslu

Mobility project from 24/10 - 13/11/2026

STUDENTS MOBILITY/ COST FOR BOTH GROUPS	1 person	Quantity	Total
• Search for a structure appropriate to the profile of the candidate and his project; • Management of the project documentation and the internship contracts • Welcome packs, logistical assistance with , advice and transport solutions; • Personalized follow-up of candidates during the internship, personalized assessment; • Administrative management of documents (signature of internship agreements, Europass, attendance certificates and assessments by internship tutors).	250,00 €	15	3750,00 €
Accommodation and meals Organization of accommodation in shared rooms with breakfast and private bathroom	1.060,00 €	15	15.900,00 €
Accommodation and meals Organization of accommodation in individual rooms with breakfast and private bathroom	1.520,00 €	1	1.520,00 €
Cultural activities Organization of: catamaran tour	40.00 €	16	640,00 €
Airport Transfer (Aeropuerto de Barcelona el Prat) Round trip from the airport to the accommodation in a private transport on the first and the last day of the internship.	599,00€	1	599,00€
Public transportation Unlimited trips for bus, metro, tram for the whole stay.	53,00 €	16	848,00 €
TOTAL COST			23.257,00 €

“Súkromná škola umeleckého priemyslu ”

Václav Dostálek, Director

Signature:

“ Espamob Spain S.L ”

Léonard Barbieux
Director

Signature: